

SIMPLE AND EASY INSTRUCTIONS TO CHANGE PROPANE VENDORS – above ground tanks.

Most dealers do not charge for the required equipment inspection; your town may charge a fee for a safety code inspection.

Finish your contract (if necessary) with your present vendor. Ask to be put on WILL CALL status; this means you will only get a delivery if requested.

AFTER THE OTEA BID PRICES ARE ANNOUNCED via email notice or a postcard, establish an account with the new vendor; you must give your OTEA ID#.

The new vendor will send out a service representative to verify that your equipment passes inspection and to determine the tank size needed.

To avoid possible pump out fees, check your contract. Make an appointment to switch tanks when volume in the current tank is low...for example... at 10% volume.

See gauge on top of tank then call the Eastern to schedule a tank switch, the new vendor will bring a tank with approximately 10% volume. Expect the first delivery within a week or two.

New vendor will disconnect old tank, set aside and install new tank. Call your previous vendor to discontinue service and to request pick-up of old tank.

UNDERGROUND TANKS – please call for details.